

Maryland DPSCS – TimeClock Plus – WebClock for View Only role:

URL: <https://145355.tcplusedemand.com/app/webclock/#/EmployeeLogOn/145355/1>

This portal is for ***active DPSCS employee's use***, this is not an identified timekeeper access point. The screen shots displayed below may change as the TCP software is adjusted over time.

For ***departed employees no longer with the DPSCS*** use the following URL:

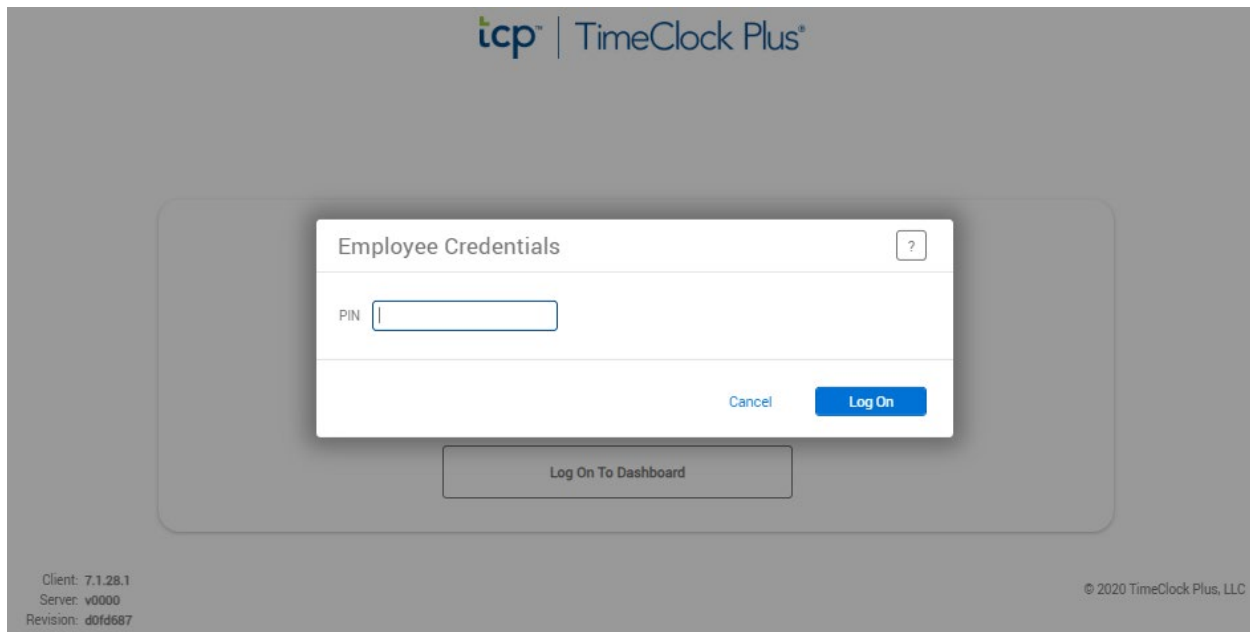
<https://sandbox145355.tcplusedemand.com/app/webclock/#/EmployeeLogOn/SANDBOX145355/1>

A screenshot of the TimeClock Plus login interface. At the top center, the date '7/12/2023' is displayed in a small grey font, with the time '11:13:18 AM' in a large green font below it. Below the time, there is a 'Select Company' dropdown menu with 'Maryland DPSCS 1' selected. Underneath is a 'Badge/ID Number' input field with a red border. At the bottom of the form is a 'Log On To Dashboard' button.

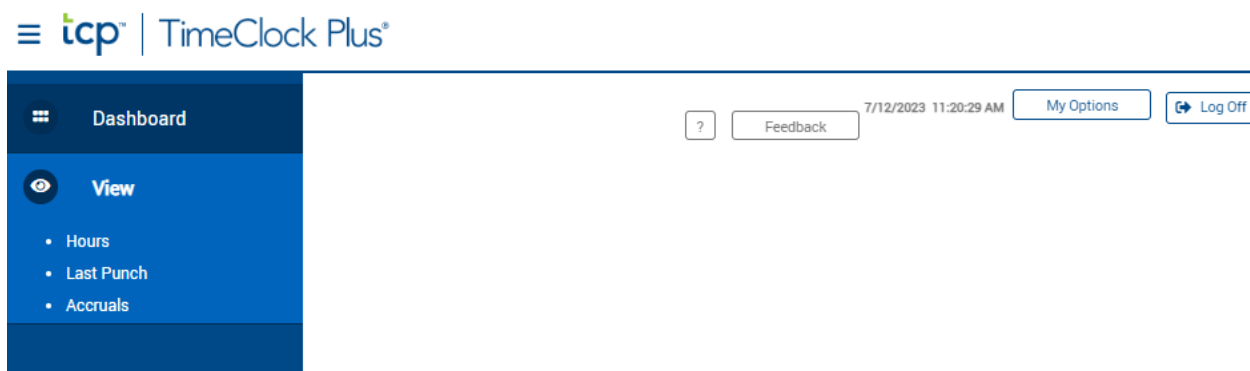
Client: 7.1.28.1
Server: v0000
Revision: d0fd687

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When an employee has reached this website they will need to enter their Workday number without the leading W in the Badge/ID Number field, and then click on the “Log On To Dashboard” button.



The next screen will show a request for the employee's credentials or PIN, this is the last 4 of their social as pulled from Workday.



Once the Log On has been completed the employee will be presented with a screen showing several options.

- Hours – shows the current time captured by TCP going back one period at a time to when the employee began using TCP or were part of the Go Live groups in 2017
- Last Punch shows the last punch an employee made
- Accruals show hours in the employees accrual banks in TCP that are updated every two weeks after the close of a pay cycle